

# EXHIBITOR UTILITY CHARGES (VENDOR)

MAIL TO:

HATTIESBURG LAKE TERRACE  
CONVENTION CENTER  
ONE CONVENTION CENTER PLAZA  
HATTIESBURG, MS 39401  
**ATTN: EVENT SERVICES / Nathan Jennings**  
(601)268-3220 FAX (601)296-7440

METHOD OF PAYMENT
CHECK #
CREDIT CARD #
TYPE
VISA, MASTERCARD OR AMERICAN EXPRESS ONLY
EXP. DATE:
SIGNATURE

SHOW NAME: \_\_\_\_\_

EXHIBITOR NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_

ON SITE CONTACT \_\_\_\_\_

SET UP DATE: \_\_\_\_\_

TEAR DOWN DATE: \_\_\_\_\_

BOOTH # \_\_\_\_\_ PHONE# \_\_\_\_\_ FAX# \_\_\_\_\_

UTILITY SERVICE	QUANTITY	14 DAY ADVANCED RATE	STANDARD RATE	TOTAL
<b>Exhibit Hall - Floor Level</b>				
110 volt/20 amp/1 phase outlet*		\$75.00	\$100.00	
208 volt/60 amp/3 phase 5 wire outlet*		request price	request price	
208 volt/110 amp/3 phase 5 wire connection*		request price	request price	
208 volt/200 amp/3 phase 5 wire connection*		request price	request price	
208 volt/400 amp/3 phase 5 wire connection*		request price	request price	
600 amp capability - dual source*		request price	request price	
<b>Exhibit Hall - Overhead</b>				
208 volt/30 amp/3 phase 5 wire connection*		request price	request price	
208 volt/60 amp/3 phase 5 wire connection*		request price	request price	
200 amp capability - dual source*		request price	request price	
<b>Telecommunications</b>				
Outside phone line - includes phone * (local calls only)		\$75.00	\$75.00	
High-Speed Internet Connection (for groups) **		\$100.00	\$100.00	
Water hook up*		\$50.00	\$75.00	
Drainage connection*		\$50.00	\$75.00	
*Per event - 3 day maximum				
<b>EQUIPMENT RENTAL</b>				
Additional Electrical/extension cords (one comes with power)		\$20.00	\$20.00	
Additional Ext cord w / multiple outlets (one comes with power)		\$40.00	\$40.00	
Forklift (includes mandatory operator - one hour min.)***		\$65.00/hr**	N/A	
Polykeen/Rosebrand (double sided - carpet tape) ****		\$15.00/roll	\$15.00/roll	
Permacel Gaffer Tape ****		\$15.00/roll	\$15.00/roll	
Nopi (marking tape) ****		\$6.00/roll	\$6.00/roll	
Additional Tables (any size; one comes with booth)		\$15.00/event	\$15.00/event	
Additional Chairs (two come with booth)		\$1.00/event	\$1.00/event	
<b>GRAND TOTAL</b>			<b>\$</b>	

\* All electrical apparatus brought into HLTCC must be approved by Facility Services Manager prior to use.

Electrical apparatus must be "listed" for intended use and comply with the "National Electric Code."

Prices subject to change.

\*\* Applies to groups with multiple users; individuals have free access to the Wi-Fi

\*\*\* Advance notice is required for Forklift Operators.

\*\*\*\* Due to the nature of our floors, only certain types of tape may be used. We have this available for purchase. If you bring your own tape, you must receive prior approval before using. Using non-approved tape may result in liability due to damaging the floor surface.